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# AAHRA

## Aberdeen Area Human Resources Association

Kristin Kroell, President  
Kim Bowman, President- Elect  
Sheila Sutton, Secretary/Treasurer  
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### Monthly Meeting Minutes Thursday, January 19, 2017

**Program:** Lutheran Social Services Programs

**Presenter:** Liesl Hovel

**Attendees:** Carol Sommers, Holly Gederos, Lois Joseph, Kati Bachmayer, Melanie Podoll, Amy Jones, Carl Perry, Kristin Kroell, Kim Bowman, Donna Hurley, Jodi Bush, Laura Stoltenburg, Dan Thielsen, Laura Millett, Kim Holberg, Dean Karlen

#### Business Meeting

**Call to Order:** The business meeting was called to order by President, Kristin Kroell at 12:10pm.

**Approval of Minutes:** November meeting minutes were posted to the website. Paper copies were also available onsite. There being no additions or corrections, Dan T made a motion to approve and Donna H seconded. Motion Carried.

**Treasurer's Report:** A copy of the current budget was available onsite. The checking account ending balance was \$11,380.28, and \$12,246.29 is the balance of the CD. There being no further comments or questions, Amy J made a motion to approve and Carl P seconded. Motion Carried.

#### **Committee reports:**

- **Programs/President Elect** (Kim Bowman) Contact Kim with any ideas for the year. Lois Joseph is presenting on getting the most out of training in Feb. March is speed solutions for Onboarding new employees, led by Kim B and Jodi M. April is Avera sponsored, and it will be Active Shooter training expanded from last year with the same speaker.
- **Workforce Readiness** (Dan Thielsen) Job Fair 03/16/2017. Registration is \$75 and due by March 8<sup>th</sup> to Dan T. NSU career fair Feb 9<sup>th</sup>. Registration is \$50 and due by Feb 3<sup>rd</sup> to NSU.
- **Certification** (Amy Jones) Today's presentation was certified for 1 credit with both SHRM and HRCI. February's presentation has also been certified for 1 credit with both. Goal this year to get at least 10 credit hours pre-approved. Upcoming SHRM webcasts: 1/25 Top 10 Essential Skills Every Employee Training Program Manager Needs Right Now. 1/30, HR and the New Administration: What to Expect in the Coming Year. The spring exam window for certification is May1-July 15.



Application deadline is 3/24. Certification information will be included in membership packets developed by Membership committee

- **College Relations** (Kati Bachmayer) NSU is working to add an HR minor. Board of Regents will vote in March. Kristi Bockorny, NSU professor was contacted, and her class joined us for the presentation today. She was also invited to the Board meeting to talk about the HR minor.
- **Legislative** (Julie Johnson) – No Report
- **Technology** (Sara Haugen) There have been several changes to the website. There are now updated links to Facebook and Twitter. Under HR job openings, we're inviting non-members to join to post for free. Otherwise, it's \$50 for a 30 day posting. A news tab has been added where we can showcase HR topics. Email Kristin, Kim, or Sara H if you'd like to add. Still looking for a speaker related to IT. If you sent in a membership form, please register on the website as well.
- **Membership** (Donna Hurley & Kim Bot) Currently putting together membership folders and planning to attend the March Business After Hours to promote membership. Packets will also be available at monthly meetings. Visiting some businesses face to face to try to bring them back. Packets will also be available at the job fair.
- **Diversity** (Laura Stoltenburg) The June speaker will be from Employee Assistance and Resource Network to speak on a topic TBD. October is National Disability Employment Awareness month. Looking for a speaker for that event. Project Skills program is looking to place HS students with disabilities with businesses, so contact Laura if you have interest.
- **Foundation** (Amy Jones & Laura Millett) – This year's foundation topic is Preparing for the Aging Workforce, and there are some activities provided including a video Laura will try to share at a meeting. If anyone has ideas on an event to promote awareness, please talk to Laura.
- **State Council** (Laura Millett) No report.

#### **Old Business:**

- Amy Jones is our new Certification chair, and Kim Bowman is our new President Elect.

#### **New Business:**

- Kati Bachmayer has volunteered for the position of College Relations chair. Kim B made a motion to approve the appointment, and Laura M seconded. Motion Carried. Holly Gederos has agreed to be co-chair of Workforce Readiness. Laura S made a motion to approve, and Dan T seconded. Motion Carried.
- Date of the March meeting will need to be changed due to the job fair on our regular date. This will be discussed at the 2/1 Board Meeting and announced at the Feb meeting.

**Adjournment:** There being no further business a motion to adjourn was made by Donna H and seconded by Dean K. Meeting Adjourned.

Submitted by:

Sheila Sutton  
Secretary/Treasurer

