

Kim Bowman, President  
Jillaine Naasz, President- Elect  
Jen Weber, Secretary/Treasurer  
Kristin Kroell, Past President  
P.O. Box 79  
Aberdeen, SD 57402-0079  
605-725-8349 –  
<http://aahra.shrm.org>



---

## Monthly Meeting Minutes Thursday, November 15, 2018

**Program: SD DOL – Gov’t Regulations and new information for HR professionals**

**Presenters: Deputy Secretary Tom Hart**

Tom Hart is the Deputy Secretary of the South Dakota Labor and Regulation and oversees the Division of Labor and Management. He is a native of Miller, SD and graduated from the University Of South Dakota School Of Law. Prior to joining the Department of Labor and Regulation he practiced law in Sioux Falls and Pierre, SD.

**DEPUTY SECRETARY | Deputy Secretary Tom Hart**

The Deputy Secretary provides legal advice and counsel to the Secretary and the programs within the Department under a variety of South Dakota State Statutes and Administrative Rules. In addition, this position provides legal advice on procurement and contractual issues and represents the Department in litigation. The Deputy Secretary also assists in the Department’s legislative program, developing departmental legislation and working with the Governor’s Office and the Legislature on bills that will impact the Department and the working men and women in South Dakota.

The Division of Labor and Management is responsible for administering the state’s labor laws. Staff in the division helps settle problems between employers and workers; enforce wage and hour and child labor laws; administer the Human Rights Division in South Dakota; answer questions about state and federal employment laws; and administer the state’s workers’ compensation system.

**Mission Statement:** To responsively provide dispute resolution and help people through investigations, enforcement, compliance, and education of workforce and discrimination laws.

### Introductions of attendees for speaker

**Attendees:** Jen Weber, Kim Bot, Andrea Schwan, Kristin Kroell, Pam Titze, Dan Thielsen, Donna Hurley, Angela Sieh, Rhonda Tuscherer, Carl Perry, Erica Coughlin, Sheila Hansen, Jill Mohr, Laura Stoltenbur

### Business Meeting

**Call to Order:** The business meeting was called to order by Kristin Kroell at 12:30 pm

**Approval of Minutes JEN:** September minutes are available in hard copy here and on the website. Move to approve by Laura S. Second Dan

**Treasurer’s Report JEN:** Current checking balance \$8771.34. CD balance is \$10,000. Approve Dan Second Andrea

Working on 2019 budget to be approved in the next month or so – remember to add prizes for speakers and shirts and prizes for committee members, and prizes for attendees

### Old Business:

- 2019 State Conference Committee – Update
  - Main priorities – entertainment locked in and agenda/speakers
  - If interested in volunteering, you are more than welcome to join
  - Meet 2<sup>nd</sup> Tuesday of the month – December 9<sup>th</sup> at 4:00 at Agtegra
- Next Board Meeting is December 12th @ Palm Gardens
- Open positions in 2019 – advertising
  - President-Elect – needs to be voted in (plan for December)
    - Network with other leaders in South Dakota
    - Get to travel to Washington D.C. trip in November 2019 paid for by SHRM.
    - Organize our wonderful monthly training sessions, however, still done as a team with the executive council.
  - Foundation – Andrea Schwan
  - Technology – Kristin Kroell
- December's Party – KyndHub Kit Party; We get everything we need to create little gift bags of items to give to a charity such as Meals on Wheels.
  - Date: 12/13
  - Time: 11:00 to 1:00
  - Location: Library
  - Food: Buffalo Wings and Rings
  - Lunch will be provided by AAHRA!
- 2020 State Conference Planning Committee – one rep per chapter required; receive funds for every volunteer we have from our chapter
  - THANK YOU to Donna Hurley, Laura Millet, Andrea Schwan, and Kristin Kroell for representing AAHRA on the Vendors/Sponsor Committee and Programs/Speakers Committee!!

#### **New Business:**

- Required reports to file
  - Chapter Leader Information Form (CLIF) – due 12/1
  - SHAPE – 1/31
  - Excel Awards – 3/15
- 2019 training/meeting review
  - We are looking at adjusting our monthly trainings/meetings to every other month
  - What does the group think about that? Positive reaction to changing to minimum of 4 times a year with implied to meet more.
  - We are only required to meet 4 times a year

#### **Committee reports:**

- **Programs/President Elect** (Jillaine Naasz) – December's Meeting
- **Workforce Readiness** (Dan Thielsen) – Combining NSU and chamber job fair – run 11-5 at Barnett Center. Lunch catered for all employers for 2 people. Cost \$130. Employers will be able to do online cc payments to reserve booths
- **Certification** (Amy Jones)
- **College Relations** (Kristi Bockorny)
- **Legislative** (Julie Johnson)
- **Technology** (Kristin Kroell)
- **Membership** (Donna Hurley & Kim Bot) – 3 pending new members
- **Diversity** (Laura Stoltenburg) Any needs as employer, let know for next year conf
- **Foundation** (Laura Millett / Andrea Schwan) 100% state participation in giving. Be recognized in DC
- **State Council** (Kim Ludwig)

**Adjournment:** There being no further business a motion to adjourn Dan and second Tammy

Submitted by:

Jen Weber

Secretary/Treasurer